

Landfall CERT  
Board of Director's Meeting #102  
March 13, 2018

At 1:00 PM, President Mitchell called the meeting to order in the COA board room. In attendance were board members Smoot, Sanders, Hurwitz, Reilly, Schwieters and Darazsdi as well as Landfall Security Chief Adam. Board member Flynn was unable to attend.

The first order of business was to approve the minutes of meeting #101 in February.

Terry Reilly then updated the board on the planning status of the NHRMC Marathon which will take place March 17. He indicated that the route through Landfall and our participation will be the same as last year. We expect the first runners to enter Landfall around 7:00 AM and the last to be out by 8:30 AM. We will have 10 stations manned by Landfall and Porters Neck CERT members as well as our trailer in a response capacity. Two of the stations will provide water and Gatoraide.

We will be using Landfall COA radios on the CERT channel as our primary means of communication. That channel will also be monitored by Landfall security and Emergency Management units. Personal cell phones will serve as back-up and all participants will share phone numbers and locations. Terry Reilly will provide all participants with detailed instructions.

Chief Adam discussed how his officers will be utilized during the race and their coordination with the CERT effort. Everyone seemed satisfied with the preparation and confident that we are ready.

CERT members are occasionally called upon to direct traffic around obstructions or during special events. We have asked Chief Adam for appropriate training and he agreed to put together a one-hour course. The board felt most people could attend a course around 4:00 PM, but a specific date was not selected.

Michelle Schwieters has printed a new telephone tree for our use. A few adjustments were suggested and the revised product will be distributed to all

members. It should be noted that we hope to use the COA's reverse 911 system as our primary notification system with the phone tree as back-up.

Treasurer Schwieters presented financial documents covering February's activity. We had limited administrative and insurance expenditures and ended the month with \$15,492.13 in the bank.

At the last meeting we elected the current board of directors. It was now time to determine board member assignments. Bob Mitchell will continue as president. Peter Smoot and Michelle Schwieters will remain secretary and treasurer. Joel Sanders will fill the vacant vice president of logistics position. Those five officers are considered the executive committee.

President Mitchell asked board members to become involved in CERT projects and hoped that regular members might be recruited as well. We would like to find someone to help Tammy Darazsdi with next year's Springfest.

Terry Reilly informed the group that it would be beneficial to register our organization with a FEMA database that would provide a number of potential benefits. Registration would include us in the possible state-wide coordination of CERT teams and make free training material available. Homeland Security grants might even be available. Reilly will pursue the requirements for registration.

Reilly indicated that there will be an annual CERT state level conference in Raleigh May 19. Joel Sanders volunteered to attend and see what it is about and if it would be beneficial for Landfall CERT to get involved.

There will also be some type of program manager training in Raleigh in June. Sanders will also evaluate our interest in that opportunity.

Terry Reilly identified Samantha Royster as the state coordinator of CERT. She apparently travels to different CERT groups in North Carolina for coordination issues. No one on the board was aware of this position. We considered inviting her to visit us, but President Mitchell thought we should work through NHC CERT so as not to cause any problems with the chain of command.

To expand our reach and provide opportunities for members, Joel Sanders noted the potential to align with other volunteer agencies such as the Red Cross. It was pointed out that the police, fire, Coast Guard, etc. are also possibilities of organizations/agencies with whom we could link up.

President Mitchell said that he has recently joined other CERT members in volunteering at the State Medical Assistance Team (SMAT). He explained the nature of the activity. Several board members showed interest.

The COA annual meeting will take place March 27. We are hoping to have a table at the event where we can advertise our CPR/FA classes and the upcoming symposium on hurricane awareness.

Terry Reilly, based on a personal experience, thought that it would be a good idea if Landfall residents were aware of the home locations of CERT members and others trained in CPR and first aid. He felt that in the event of a medical emergency, after calling 911, a trained neighbor might be able to assist before the arrival of EMTs. Although how this might actually operate in an actual situation was questioned, the board thought it was a good idea and an opportunity to promote CERT. The board members all agreed to be a part of such a population and it was decided that an e-mail would be sent to the entire CERT group to assess their interest.

We will sponsor a hurricane symposium in June to provide all Landfall residents with information about preparing for a hurricane. We will look for a date in the first week of June at CCL to stage the event.

President Mitchell reported that the cost of our CPR and first aid has gone up to \$55 for a single class and \$67 for both (was \$40/\$60). The board voted to keep the cost to students at the old level and CERT would subsidize the difference.

With the current plan to utilize the COA reverse 911 system to inform CERT members of response events, we agreed that a test run is necessary. One will occur soon.

In order to provide important information to medical professionals during an emergency, it was suggested that each of us have a readily available form

containing personal medical information. We thought this was a great idea and agreed to develop such a form. Such forms could be distributed to Landfall residents at our programs.

Old Business – Nothing

New Business – We often use hand held STOP/SLOW signs when we work events such as the marathon. Currently we borrow the signs from the city. It was suggested that we buy 20 such signs to have on hand. It was agreed to look into this opportunity.

Michelle Schwieters has identified Academy Sports as a source for the flashlights we sell and give away. The flashlights come in 12 packs for \$20 or \$1.67 each, batteries included. We agreed to buy several pack for our inventory.

We previously decided that we would not organize a local Landfall CERT training exercise this year, but would support the NHC CERT class graduation exercise instead. That exercise will occur April 28.

The meeting was adjourned at 3:05 PM. The next meeting will be held April 3, 2018.

Respectfully submitted,  
Peter Smoot, Secretary